

# SAN MARINO SCHOOLS FOUNDATION FOR THE YEARS ENDED JUNE 30, 2019 AND 2018 FINANCIAL STATEMENTS





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FINANCIAL STATEMENTS

FOR THE YEARS ENDED JUNE 30, 2019 AND 2018

# JUNE 30, 2019 AND 2018

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#### INDEPENDENT AUDITORS' REPORT

The Board of Trustees of the San Marino Schools Foundation San Marino, California

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of San Marino Schools Foundation (a nonprofit organization), which comprise the statements of financial position as of June 30, 2019 and 2018, and the related statements of activities, statements of functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.





The Board of Trustees of the San Marino Schools Foundation San Marino, California

## Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of San Marino Schools Foundation as of June 30, 2019 and 2018, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Low Soll & Lunghard, LLP

Brea, California December 4, 2019

# STATEMENTS OF FINANCIAL POSITION JUNE 30, 2019 AND 2018

	 2019	2018
ASSETS		
Current assets:		
Cash and cash equivalents Prepaid expenses	\$ 1,214,909 4,031	\$ 5,777,909 4,031
	 · · · · ·	 
Total Current Assets	1,218,940	5,781,940
Beneficial interest in assets held by California Community Foundation	3,919,453	3,583,405
Equipment, net	 5,340	 6,870
Total Assets	\$ 5,143,733	\$ 9,372,215
LIABILITIES AND NET ASSETS		
Current liabilities:		
Accounts payable	\$ 18,410	\$ 7,500
Total Current Liabilities	 18,410	 7,500
Total Liabilities	 18,410	 7,500
Net assets:		
Without donor restrictions	3,597,282	3,624,146
With donor restrictions	 1,528,041	 5,740,569
Total Net Assets	 5,125,323	 9,364,715
Total Liabilities and Net Assets	\$ 5,143,733	\$ 9,372,215

# STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2019

	Without Donor Restrictions					Total
Revenues, Gains and Other Support: Revenues and gains:						
Donations Contributed office space Investment income	\$	2,157,064 18,000 215,337	\$	227,990 - -	\$	2,385,054 18,000 215,337
Total revenues and gains		2,390,401	227,990			2,618,391
Net assets released from restrictions		4,440,518	(*	4,440,518)		-
Total Revenue, Gains and Other Support		6,830,919	(	4,212,528)		2,618,391
Expenses:						
Program services expenses		6,571,104		-		6,571,104
Management and general Fundraising		158,697 127,982		-		158,697 <b>127,982</b>
i unuraising		127,302				127,302
Total Expenses		6,857,783		-		6,857,783
Changes in Net Assets		(26,864)	(	4,212,528)		(4,239,392)
Net Assets, Beginning of Year		3,624,146		5,740,569		9,364,715
Net Assets, End of Year	\$	3,597,282	\$	1,528,041	\$	5,125,323

# STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2018

	Without Donor Restriction	With Donor Restriction	Total
Revenues, Gains and Other Support: Revenues and gains: Donations Contributed office space Investment income	\$ 2,505,886 15,000 269,245	\$ 634,554 - -	\$ 3,140,440 15,000 269,245
Total revenues and gains	2,790,131	634,554	3,424,685
<b>Expenses:</b> Program services expenses Fundraising and administration	1,146,639 434,643	-	1,146,639 434,643
Total Expenses	1,581,282		1,581,282
Changes in Net Assets	1,208,849	634,554	1,843,403
Net Assets, Beginning of Year	2,415,297	5,106,015	7,521,312
Net Assets, End of Year	\$ 3,624,146	\$ 5,740,569	\$ 9,364,715

#### COMPARATIVE SCHEDULES OF FUNCTIONAL EXPENSES FOR THE YEARS ENDED JUNE 30, 2019 AND 2018

	2019											2018													
		Program Service		Management and General		Fundraising		Total		Total		Total		Total		Program Service		-		-		-		ndraising/ ninistration	 Total
Expenses and Losses:																									
Accounting and auditing	\$	-	\$	9,675	\$	-	\$	9,675	\$	-	\$	9,375	\$ 9,375												
Advertising		-		-		6,195		6,195		-		48,426	48,426												
Catering		-		-		3,478		3,478		-		547	547												
Software and office equipment		3,323		2,907		2,077		8,307		-		10,184	10,184												
Consulting Services		30,376		-		-		30,376		-		42,503	42,503												
Entertainment		-		-		-		-		-		877	877												
Events		-		18,060		-		18,060		-		34,716	34,716												
Insurance		-		8,457		-		8,457		-		3,879	3,879												
Marketing		2,369		-		21,324		23,693		-		18,327	18,327												
Office rental (In-kind)		3,600		8,100		6,300		18,000		-		15,000	15,000												
Postage		501		2,885		2,885		6,271		-		4,505	4,505												
Printing		1,330		15,968		15,968		33,266		-		39,363	39,363												
Salaries and benefits		39,630		89,168		69,353		198,151		-		150,851	150,851												
Service charges		41,394		845		-		42,239		-		52,645	52,645												
Subscriptions and training		-		1,717		-		1,717		-		1,078	1,078												
Supplies		-		803		312		1,115		-		1,850	1,850												
Miscellaneous expenses		547		112		90		749		-		517	517												
Foundation week		42		-		-		42		-		-	-												
Donations to SMUSD:																									
Elementary VAPA program		24,234		-		-		24,234		-		-	-												
High school designated funds		35,000		-		-		35,000		-		-	-												
Barth Athletic Center		4,388,758		-		-		4,388,758		-		-	-												
General use		2,000,000		-		-		2,000,000		1,146,639		-	 1,146,639												
	\$	6,571,104	\$	158,697	\$	127,982	\$	6,857,783	\$	1,146,639	\$	434,643	\$ 1,581,282												

## STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED JUNE 30, 2019 AND 2018

	2019	2018
Cash Flows from Operating Activities:		
Change in net assets	\$ (4,239,392)	\$ 1,843,403
Adjustments to reconcile operating income to net cash		
provided by operating activities:		
Depreciation	1,530	784
Net unrealized/realized gain on investments	(201,023)	-
Changes in assets and liabilities:		
(Increase) decrease in pledges receivable	-	12,400
(Increase) decrease in beneficial interest in assets held		
by California Community Foundation	(135,025)	(259,596)
Increase (decrease) in accounts payable	10,910	4,248
Increase (decrease) in accrued liabilities	-	(9,700)
Increase (decrease) in payable to SMUSD	-	(1,000,000)
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Total Adjustments	 (323,608)	 (1,251,864)
Net Cash Provided (Used) by Operating Activities	 (4,563,000)	 591,539
Cash flows from capital and related financing activities:		
Acquisition and construction of capital assets	 -	 (7,654)
Net cash provided (used) by investing activities	-	(7,654)
Net Increase in Cash and Investments	(4,563,000)	583,885
Cash and Cash Equivalents at Beginning of Year	5,777,909	5,194,024
Cash and Cash Equivalents at Deginning of Tear	 5,111,308	 0,104,024
Cash and Cash Equivalents at End of Year	\$ 1,214,909	\$ 5,777,909

#### Note 1: Nature of Organization and Significant Accounting Policies

The San Marino Schools Foundation (the "Foundation") is a not-for-profit corporation that sponsors benefits and solicits funds from the public for the exclusive use of the San Marino Unified School District ("SMUSD"). The Foundation is governed by a Board of Trustees (the "Board"), which is responsible for all activities of the Foundation, including approval of disbursements to SMUSD. Trustees serve a three-year term and receive no compensation for their services.

#### Summary of Significant Accounting Policies

This summary of significant accounting policies of the Foundation is presented to assist in understanding the financial statements. The financial statements and notes are representations of the Foundation's management who is responsible for their integrity and objectivity.

#### **Basis of Accounting**

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America ("GAAP").

#### Cash and Cash Equivalents

Cash investments purchased with maturities of less than three months at the date they are acquired are considered cash equivalents.

The Foundation has cash in a financial institution which is insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. The Foundation also has some credit risk through short term cash investments which are placed with a high-quality financial institution that is not insured by the FDIC but is a member of Securities Investor Protection Corporation (SIPC). At various times throughout the year, the Foundation may have cash balances in these financial institutions which exceed the FDIC and other insured limits. The Foundation has not experienced any losses on deposits of cash or cash equivalents.

#### Beneficial Interest in Assets held by the California Community Foundation

The Foundation's total endowment is \$3,919,453. This fund is held by the California Community Foundation (CCF) in their Permanent Pool. CCF will only distribute funds to the Foundation upon the request of the Foundation (see Note 7).

#### **Property and Equipment and Depreciation**

Acquisitions of property and equipment of \$5,000 or more are capitalized. The Foundation's property and equipment, consisting principally of computers and furniture, are recorded at cost and depreciated using the straight-line method over the five-year estimated useful life of the assets.

#### Note 1: Nature of Organization and Significant Accounting Policies (Continued)

#### **Net Assets**

Net assets, revenues, gains, and losses are classified based on the existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net Assets without Donor Restrictions – Net assets available for use in general operations and not subject to donor restrictions.

Net Assets with Donor Restrictions – Net assets subject to donor-imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

#### **Revenue and Revenue Recognition**

Revenue is recognized when earned. Contributions are recognized when cash or other assets is received.

#### **Donated Services and In-Kind Contributions**

Volunteers contribute significant amounts of time to the Foundation's program services, administration, and fundraising activities; however, the financial statements do not reflect the value of these contributed services because they do not meet recognition criteria prescribed by generally accepted accounting principles. The Foundation records donated professional services at the respective fair values of the services receives. No significant services were received during the years ended June 30, 2019 and 2018, respectively.

The Foundation received a donated office space from the San Marino Unified School District. This contribution is recognized as revenue and a corresponding expense in the amount of the estimated fair market value of the contribution. Fair values of donated rent were \$18,000 and \$15,000 for the years ended June 30, 2019 and 2018, respectively.

#### Advertising Costs

Advertising costs are expensed as incurred.

#### Functional Allocation of Expenses

The costs of program and supporting services activities have been summarized on a functional basis in the statements of activities. The statements of functional expenses present the natural classification detail of expenses by function. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

#### Note 1: Nature of Organization and Significant Accounting Policies (Continued)

#### Income Taxes

The Foundation is organized pursuant to the General Nonprofit Corporation Law of the State of California. The Foundation is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code and Section 23701(d) of the California Revenue and Taxation Code. The Foundation is also exempt from California franchise taxes and certain general county real and personal property taxes.

The Foundation has been classified as an organization that is not a private foundation under IRC Section 509(a) and, as such, contributions to the Foundation qualify for deduction as charitable contributions.

The Corporation's Form 990, *Return of Organization Exempt from Income Tax* are subject to examination by the Internal Revenue Service, generally for three years after they were filed. Similarly, the Corporation's Form 199, *California Exempt Organization Annual Information Return* subject to examination by the Franchise Tax Board, generally for four years after they were filed.

#### Beneficial Interest in Assets Held by California Community Foundation

Financial Accounting Standards Board Accounting Standards Codification ("FASB ASC") 958-205-45 *Donor Restricted Endowment Fund* requires net asset classifications of funds subject to an enacted version of the Uniform Prudent Management of Institutional Funds Act ("UPMIFA"), and enhanced disclosures for all endowment funds.

The Foundation has interpreted the law as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment fund absent explicit donor stipulations to the contrary. As a result of this interpretation, the Foundation retains in perpetuity (a) the original value of initial and subsequent gift amounts donated to the Endowment and (b) any accumulations to the endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added.

The Foundation has adopted investment and distribution policies for endowment assets that attempt to provide acceptable long-term returns and protect the principal from inflation while assuming a moderate level of investment risk.

#### Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities, at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### **Reclassifications**

Certain reclassifications of amounts previously reported have been made to the accompanying financial statements to maintain consistency between periods presented. The reclassifications had no impact on total previously reported net assets balances, however the classifications of the net assets have been adjusted according to the new accounting pronouncement as explained below.

#### Note 1: Nature of Organization and Significant Accounting Policies (Continued)

#### Recent Accounting Pronouncements

In August 2016, the Financial Accounting Standards Board ("FASB") issued ASU 2016-14, *Not-for-Profit Entities* (Topic 958), *Presentation of Financial Statements of Not-for-Profit Entities*, which revises the not-for-profit financial reporting model. ASU 2016-14 provides for additional disclosure requirements and modifies net asset reporting. The Foundation adopted the new guidance effective July 1, 2018 and applied the changes retrospectively. Implementation of this guidance resulted in a change in presentation of net assets and additional disclosures surrounding the Foundation's liquidity and availability of financial assets.

In June 2018, the FASB issued ASU No. 2018-08, *Not-for-Profit Entities (Topic 958): Clarifying the Scope and Accounting Guidance for Contributions Received and Contributions Made*, which amends the accounting guidance related to (1) evaluating whether transactions should be accounted for as contributions or exchange transactions, and (2) determining whether a contribution is conditional. For resource providers, the ASU is effective for annual periods beginning after December 15, 2019, with early adoption permissible. The Foundation does not believe the adoption of this ASU will have a material impact on its financial statements.

#### Note 2: Liquidity and Availability

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the balance sheet date, are approximately \$3.6 million for 2019 and 2018.

#### Note 3: Donations to SMUSD

Traditionally, the Board commits to an annual pledge to SMUSD. The pledge was \$2,000,000 and \$1,000,000 for the year ended June 30, 2019 and 2018, respectively. In the past the Foundation would fund to SMUSD the greater of the annual pledge or the net proceeds from each year's Annual Campaign (defined as total Annual Campaign receipts less total Foundation operating expenses incurred during the same corresponding fiscal year). Currently the Foundation disburses funds to SMUSD through a grant-making process. The Annual Campaign pledge supports additional teaching positions to keep class size smaller than the standard required in the state of California. Excess amounts over the Annual Campaign pledge can be considered for other district programs. Authorized distributions to SMUSD, including any net proceeds in excess of the annual pledge, are paid by the Foundation to SMUSD after the district submits a grant application, the Foundation's grant committee reviews and recommends a position, and the Foundation's Board of Trustees adopts the committee's recommendations. The committee authorized disbursements to SMUSD of \$2,000,000 and \$1,000,000 during the years ended June 30, 2019 and 2018 which were disbursed during the year. The Foundation disbursed additional amounts from net assets without donor restrictions of \$0 and \$146,639 for the vears ended June 30, 2019 and 2018, respectively.

#### Note 4: Concentrations

The two largest donors' annual contributions comprised 13% of the Foundation's total contribution revenue for the year ended June 30, 2018. There was no such concentration existed for the year ended June 30, 2019.

#### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2019 AND 2018

#### Note 5: Equipment

Equipment consisted of the following at June 30, 2019 and 2018:

	2019	2018
Equipment	\$ 16,681	\$ 16,681
Less: Accumulated Depreciation	 (11,341)	 (9,811)
Equipment, net	\$ 5,340	\$ 6,870

#### Note 6: Fair Value Measurement

The Foundation's beneficial interest in assets held by the California Community Foundation is reported at fair value on a recurring basis. The fair value of the assets is determined by reference to quoted market prices and other relevant information generated by market transactions (Level 1 inputs within the fair value hierarchy) as of June 30, 2019 and 2018.

#### Note 7: Endowment

The Foundation's endowment includes donor restricted funds of \$1,277,275 and \$1,142,250 as of June 30, 2019 and 2018, respectively, and \$2,642,178 and \$2,441,155 without donor restriction as of June 30, 2019 and 2018, respectively, which have been designated for endowment by the Board.

In accordance with an enacted version of the Uniform Prudent Management of Institutional Funds Act ("UPMIFA"), the Foundation preserves the fair value of original gifts donated as of the date of the donor restricted endowment fund, and (b) the original value of subsequent gifts to the permanent endowment. The remaining portion of the donor-restricted endowment fund that is not classified in permanently restricted net assets is classified as temporarily restricted net assets until those amounts are appropriated for expenditure by the Foundation in a manner consistent with the San Marino Schools Foundation Endowment Distribution Policy.

The Foundation has adopted investment and distribution policies for endowment assets that attempt to provide acceptable long-term returns and protect the principal from inflation while assuming a moderate level of investment risk. To satisfy its long-term objectives, a substantial portion of the endowment assets are invested with the California Community Foundation's Permanent Pool.

The Foundation has a current policy of accumulating funds in the Endowment Fund until the principal amount of two million dollars (\$2,000,000) is reached, after which investment income may be distributed annually from the Endowment Fund to the SMUSD. No amounts have yet been appropriated for distribution from the endowment fund.

#### Note 7: Endowment (Continued)

The changes in endowment net assets for the year ended June 30, 2019 and 2018, are as follows:

	As of June 30, 2019								
	Wit	hout Donor	N	/ith Donor					
	R	Restriction		estriction		Total			
Endowment net assets, beginning of year Contributions Investment income	\$	2,441,155 - 22,207	\$	1,142,250 135,025 -	\$	3,583,405 135,025 22,207			
Net appreciation (realized and unrealized) Transfer out		199,836 (21,020)		-		199,836 (21,020)			
Endowment net assets, end of year	\$	2,642,178	\$	1,277,275	\$	3,919,453			

	As of June 30, 2018							
		thout Donor Restriction	-	/ith Donor estriction		Total		
Endowment net assets, beginning of year Investment income	\$	2,181,559 71,803	\$	1,142,250 -	\$	3,323,809 71,803		
Net appreciation (realized and unrealized)		187,793		-		187,793		
Endowment net assets, end of year	\$	2,441,155	\$	1,142,250	\$	3,583,405		

#### Note 8: Net Assets with Donor Restrictions

Net assets with donor restrictions are restricted for the following purposes:

	2019	2018
Barth Athletic Center	\$ 153,653	\$ 4,436,411
Scholarship (endowment fund)	135,025	-
Beneficial interst in assets held by community foundation	1,142,250	1,142,250
Other programs	 97,113	 161,908
	\$ 1,528,041	\$ 5,740,569

#### Note 9: Functional Expenses

The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. Such expenses are allocated on the basis of estimates of time and effort.

#### Note 10: Employee Benefits

The Foundation sponsors a Simplified Employee Pension Individual Retirement Arrangement (SEP IRA). Under this plan, the employer must make either a (1) matching contribution or (2) nonelective contribution. During the years ended June 30, 2019 and 2018, the Foundation made nonelective contributions in the amount of 5% of each employee's salary. Total employer contributions for the year ended June 30, 2019 and 2018, were \$6,953 and \$4,315, respectively.

#### Note 11: Date of Management Reviews

The Foundation has evaluated subsequent events through December 4, 2019, the date on which the financial statements were available to be issued.